

Rail Commissioner Steering Committee Minutes of Meeting



Subject: Rail Commissioner Steering Committee Meeting **Date:** 15 July 2016
Location: Conference Room, Level 10, RMH **Start:** 10:00AM
Finish: 11:00AM

I would like to acknowledge the Kurna people of whose land we meet on today. I also pay my respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.

1. Meeting Opening

The Chair welcomed everyone to the Rail Commissioner Steering Committee meeting and noted apologies received.

2. Minutes of Previous Meeting

The minutes from the meeting held on 10 June 2016 were reviewed and ratified by the Committee.

3. Business/Actions Arising from Minutes

- Action list reviewed, amended and updated.

4. DPTI Values and Behaviours

- JW attended a White Ribbon event at the Torrens to Torrens toolbox meeting. Pleasing to see this commitment is being embraced by all workers. It exemplifies both DPTI values and contractor values.
- BH concurred noting the fantastic feedback received across the department. A White Ribbon Action Plan will be implemented over coming months.

5. Rail Services Finance Update

- Verbal update provided.
- Ledger for 2015/16 recently closed indicating that Rail is on budget. A full report to be tabled at the next meeting.

6. Risk

- Nil discussion.

7. Train Despatch

7.1. Timetables

- An overview of draft timetables for the Seaford, Belair and Gawler lines was provided.
- The Darlington Project Team has asked that patronage be increased to remove about 2,000 vehicles off the road.
- Aiming for January for implementation of the new timetables that will be integrated with any changes to bus services.

8. Maximum Safer Speed

- Tamping and milling has been undertaken recently.

9. Passenger Security

- Nil discussion.

10. Asset Performance

- Nil discussion.

11. Customer First

- Nil discussion.

12. Learning and Development

- An overview of the engineering and maintenance training plan including a training matrix was provided. Endorsement is being sought from the group.
- Individual training plans will be developed for each member and timeframes will be discussed with individuals.
- A number of the competencies can be completed as part of future committee meetings.
- Extensive consultation has been undertaken in developing the training plan. Other rail networks have been reviewed, discussions have been held with members of the Committee as well as the Work Health and Safety Committee.
- The immediate need for fatigue training was highlighted. This is to be added under mandatory training as the Rail Safety National Law requires a program for the management of fatigue.
- TrackSAFE have produced a suicide awareness training package for rail operators. The package has been reviewed and advice is being sought from the EAP provider (CHG). Work is continuing with CHG on the best way forward.
- Emergency management training was enquired about and if it is incorporated within any of the existing training, if not will need to be added.

Decision: Subject to some minor changes the training schedule was endorsed.

13. Other Business

13.1. Rail Commissioner Performance Report June 2016

- Noted.
- On time running, temporary speed reductions and benefits realisation were discussed.

13.2. Rail Safety and Performance Review Group Meeting – 14 June 2016 Draft

- Following the cancellation of the last meeting, the agenda is being reviewed and will focus on the top 10 rail risks and allocation of responsibility, mitigations, timing and residual risks. The refocus will better inform the Rail Commissioner.

13.3. Operations Control Centre Relocation Project

- A high level update was provided on the current status of the project.
- The scoping study has been completed and it is estimated it would take about 13 months to relocate the control centre.

- The scoping study identified key functional improvements, an enhanced security monitoring presence and back up control capability.
- TB advised that a stand alone work health and safety management plan will need to be developed for this project.

13.4. Operation of NRM Redhens

- The National Railway Museum have raised concerns about the degree of assurance DPTI has requested which has not been asked for before. Matters have since changed and assurance is now required.
- Discussions have occurred in DPTI and it was agreed that DPTI would organise the inspections as required with the new arrangements.

Decision: The Committee endorsed this approach.

13.5. Terms of Reference/Membership/Effectiveness of Committee

- Proposed that the Rail Commissioner Performance Report to be prepared quarterly instead of monthly.
- The Rail Safety and Performance Review Group will better inform the Rail Commissioner.

NEXT MEETING

Friday 19 August 2016, 10:00AM–11:00AM