

Rail Commissioner Steering Committee Minutes of Meeting



Subject: Rail Commissioner Steering Committee Meeting **Date:** 31 March 2016
Location: Level 6, RMH, 136 North Terrace, Adelaide **Start:** 10:00AM
Finish: 11:00AM

I would like to acknowledge the Kurna people of whose land we meet on today. I also pay my respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.

1. Meeting Opening

The Chair welcomed everyone to the Rail Commissioner Steering Committee meeting and noted apologies received.

2. Minutes of Previous Meeting

The minutes from the meeting held on 26 February 2016 were reviewed and ratified by the Committee.

3. Business/Actions Arising from Minutes

- Action list reviewed, amended and updated.

4. DPTI Work Health and Safety

Verbal update provided.

- The Chair acknowledged the effort of the staff members involved in saving the life of a colleague. This incident has raised some items that need checking.
 - There is no defibrillator at this site. Need to check if a machine is located in Roma Mitchell House.
 - First aid kits need to be reviewed and restocked as required.
 - Telephones in boxes should be available for platform operators in case of problems.
 - Need to ensure that accreditation for First Aid Officers is current.
- Safety walk through Adelaide Railway Station performed.
- Lend Lease requested shutdown of Line 9, however, more information is required on noise mitigation before approving.
- Upcoming complete clean of stations to include hotwash of platforms, chewing gum removed and painting.
- A sensor above the electric trains near the Convention Centre keeps going off leading to a substantial cost over the year for the Convention Centre.

5. DPTI Values and Behaviours

- The Chair acknowledged the good work done by staff in saving the life of a colleague during a medical episode.

6. Rail Compliance/Accreditation Matters

6.1. Rail Safety Group Update

Verbal update provided.

- February testing included 380 alcohol tests and 63 drug tests with no positive results.
- Audit of Noarlunga Station pedestrian crossing following request from Bedford Industries.
- Two Category A reports made during the month.
- Category B reports reduced significantly from previous month.

6.2. Level Crossing Group Update

- Meeting to be held with Mitcham Council regarding Grange Road to gain endorsement.

7. Rail Safety Governance/Critical Safety Matters/Risk Profile

7.1. Bowtie System update

- Progressed through number of high risk identified issues.
- One pager of key risks being developed to be presented at Rail Safety Group meeting.

7.2. Rolling Stock Report

- Engagement with Bombardier regarding bogie overhaul issue.
- A good result achieved in reducing the cost for the overhaul issue which now includes a complete overhaul in place of a part overhaul for around the same cost.
- In a position to get additional 12 completed overhauls by this financial year.
- Traction system reliability – warning lights going off increased last month. Measures being put in place to assist drivers such as cheat sheets and, significantly, a direct phone line to Bombardier technicians allowing drivers to speak to a technician immediately to resolve the problem.
- Funding is needed for bogies to get traction system in place.
- Decision needs to be made about what to do with H class trams no longer in use.
- The Chair acknowledged the good job done in setting up these initiatives.

7.3. Infrastructure Maintenance Report

- Tamping going well and second phase about to be recommenced.
- Elevated work Platform on order for three years is due to be delivered 27/4/16.

8. Rail Projects Update (including signalling)

8.1. Operations Control Centre – Scoping document on relocation

- Current proposal takes two years at a cost of \$35m. Other options are being floated to reduce to \$20m.
- Operational concept used as key input for more technical aspects of scoping study.
- Aurecon engaged for one part of scoping study.
- Factors such as the site selection, business resilience, relocation feasibility, control room fitout and change management aspects will determine cost for relocation project.

8.2. Automatic Train Protection (ATP) System Project

- The Chair acknowledged fantastic job undertaken on this complex project.
- Fifteen trains have been handed over to operations with another three being commissioned this week.
- Fifteen trains to be used on the Seaford line from next week.
- Driver feedback has been received about field speed boards displays and what seeing on screens.
- All going well the ATP system should be in place October/November for diesel trains.
- A Safety Review of this issue will be undertaken with the drivers.

8.3. DDA Issues

- Work being undertaken with Adelaide Railway Station.

9. Rail Services Finance Report

- Report noted. Discussion of key issues highlighted.

10. Monthly Asset Management Update

- “AssetFuture Contract: Progress report to mid March 2016” tabled.
- The Committee noted the report.

11. Rail Training and Development Group Update

- Continuing to have monthly training and delivery rail meetings – a separate meeting will be held to discuss prioritisation of training to meet both E&M and Rail Operation needs.
- Pulling together a competency framework for members of the Rail Commissioner Steering Committee.
- Formulating lists for RSA, White Card and First Aid so that staff are informed when refresher trainer is required.
- There is a lot of information in different databases and this is being reviewed so all information is easily accessible in one LMS.
- Evacuation drills training discussed and the last mock evacuation was held in 2015 with Bob May Consultancy.
- There is more to be done in the coming months regarding safety with the increased work at Adelaide Festival Plaza.

12. Timetables Update/KPI Reporting

- This item to be reported on a quarterly basis to the Committee.
- Discussion about timetables for all lines was discussed.

13. Other Business

13.1. Rail Operational Plan

- Overview of plan provided.
- The “Journey Time Target” received a great deal of interest. Reporting on this data is out of date when meetings are currently held. Agreed to bring meetings forward to earlier in the month.

13.2. Terms of Reference Review

- Not discussed.

13.3. Issues Raised with the Commissioner

- Nil.

13.4. Correspondence

- Nil.

13.5. SafeWork SA correspondence regarding substations asbestos

- Letter of response sent to SafeWork SA recommending issue dealt with insitu based on risk assessment.
- Requested SafeWork SA to grant exemption under Regulation 419 Subregulation 4 from removing based on how DPTI will manage.

13.6. EBA for Train Drivers

- Commissioner for Public Sector Employment to meet with all train operations staff at a number of sessions commencing 4 April 2016.
- Members to have more of a presence amongst staff showing support.
- Noted it is good to see little issues are being resolved.
- Question was raised about the number of female train drivers.

NEXT MEETING

Friday 13 May 2016, 2:00PM – 3:00PM