

Rail Commissioner Steering Committee Minutes of Meeting



Subject Rail Commissioner Steering Committee Meeting

Date 26 Feb 2016

Location Level 6, RMH, 136 North Terrace, Adelaide

Start 10:00AM

Finish 11:00AM

I would like to acknowledge the Kurna people of whose land we meet on today. I also pay my respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.

1. Meeting Opening

Welcome and Apologies

The Chair welcomed everyone to the Rail Commissioner Steering Committee meeting and noted apologies received.

2. Minutes of Previous Meeting

Confirmation of previous minutes

Minutes from the meeting held on 29 January 2016 were accepted.

3. Business/Actions Arising from Minutes

Actions arising from previous meeting

- Action list reviewed, amended and updated.

4. DPTI Work Health and Safety

Verbal update provided.

- Four safety audits conducted on construction sites on 25/2/16.
- Two audits underway re rail safety issue.
- Clarification regarding investigations underway – rail safety and occupational health and safety areas.
- Protocol on communications between train drivers and track workers being reviewed.

5. DPTI Values and Behaviours

- Independent safety audit impressed with DPTI's approach.

6. Rail Compliance/Accreditation Matters	
	<ul style="list-style-type: none"> • Two Non-Conformance Reports (NCRs) dating back to 2010 have been closed out. Focus now on 2015. • Significant progress on closing outstanding actions in the Continual Improvement Database, now focussed on addressing recent safety matters. • Application to vary Notice of Accreditation with regards to management of the 25kV traction power system – preparing documentation for ONRSR due for completion 26/2/16.
7. Rail Safety Governance/Critical Safety Matters/Risk Profile	
	<p>Verbal updated provided:</p> <ul style="list-style-type: none"> • Progressing with bowtie rollout. • Focused on top 10 risks, three completed leaving seven in progress. • Documentation has been sent out for review with very few comments received back. Need any comments prior to meeting.
8. Deputy Rail Commissioner Update	
	<p>Update from rail operations.</p> <ul style="list-style-type: none"> • Statistics provided on - rolling stock, signal failure, speed restrictions • Solution to HMI screen black outs to be proposed in coming weeks. • Discussion on 3000 class traction power systems.
9. Rail Services Finance Report	
	Report noted. Discussion of key issues highlighted.
10. Monthly Asset Management Update	
	<ul style="list-style-type: none"> • Exploring different models for improving turnaround time on contracts and work required.
11. Rail Safety Group Update	
	<ul style="list-style-type: none"> • RP distributed handout “Rail Commissioner – Rail Safety Responsibilities” reflecting structure changes in DPTI. • Discussion on competencies held by members of the Steering Committee.
12. Rail Training and Development Group Update	
	<ul style="list-style-type: none"> • Working with Rail Operations to review train driver training, including increased flexibility in delivering training. • Simulator workshop training – what can you get out of the simulator, what is the extent of training, how do you use it.
13. Level Crossing Group Update	
	<p>Verbal update provided.</p> <ul style="list-style-type: none"> • Comprehensive communications plan being developed. • Discussion re safety of Bedford Industry staffaccessing the Gawler line.

14. Other Business

14.1. Issues raised with the Rail Commissioner Nil.	
14.2. Correspondence Nil.	
14.3. Agenda Standing Items Chair requested two standing items be added to the agenda – Operations Control Centre Scoping document on relocation and ATP project.	
14.4. Correspondence from SafeWork SA Correspondence received on asbestos in substation buildings.	
14.5. ONSR ONSR consulting with regards to fee on major projects. Aim to commence by July 2017.	
14.6. Radio Spectrum Issue discussed but unlikely to have significant impact in South Australia.	

NEXT MEETING

Thursday 31 March 2016, 10:00AM – 11:00AM