

Rail Commissioner Steering Committee Minutes of Meeting



Subject Rail Commissioner Steering Committee Meeting

Location Level 6, RMH, 136 North Terrace, Adelaide

Date 29 Jan 2016

Start 10.00 am

Finish 11.05 am

I would like to acknowledge the Kurna people of whose land we meet on today. I also pay my respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.

1. Meeting Opening

Welcome and Apologies

The Chair welcomed everyone to the Rail Commissioner Steering Committee meeting and noted apologies received.

2. Minutes of Previous

Confirmation of previous minutes

Minutes from the meeting held on 18 December 2015 were accepted.

3. Business/Actions Arising from Minutes

Actions arising from previous meeting

- Action list reviewed, amended and updated.

4. Work Health and Safety

Verbal update provided.

5. DPTI Values and Behaviours

- Discussion on the disciplinary and HR process within DPTI.
- Reform workshops held in November 2015.
- Training for Frontline Supervisors to be conducted in 2016.

6. Rail Safety Governance/Compliance		
	<ul style="list-style-type: none"> • Rail Safety Governance - Verbal update on Audit Program by the Rail Regulator. • Work program being prepared. 	
7. Critical Safety Matters/Risk Profile		
	<p>Verbal updated provided:</p> <ul style="list-style-type: none"> • LED Lights issues, liaising with Siemens. 	
8. Report from the Deputy Rail Commissioner		
	Verbal Update from the Deputy Rail Commissioner for next meeting.	
9. Signalling Update		
	<p>Verbal update provided:</p> <ul style="list-style-type: none"> • Goodwood signalling relocation – Driver safety representatives reviewing options on how to proceed. 	
10. Rail Services Finance Report		
	Report noted. Discussion of key issues highlighted.	
11. Monthly Asset Management Update		
	<ul style="list-style-type: none"> • Belair line closure went well and re-opened on time. • Seaford line closure also progressed well. Reopened 5 days early. 	
12. Rail Safety Group Update		
	<ul style="list-style-type: none"> • Meeting held in December 2015. Reformed Rail Safety Group to incorporate Swiss Rail Group. • Changes proposed in safety observation procedures to assist implementation of safety measures. 	
13. Rail Training and Development Group Update		
	<ul style="list-style-type: none"> • Learning and Development unit meeting with managers. • Training schedule to be developed by end February 2016. 	
14. Level Crossing Group Update		
	<p>Verbal update provided.</p> <ul style="list-style-type: none"> • Draft communications strategy being developed for community consultation. 	

15. OTHER BUSINESS

	1. Invitation to the Passenger Transport Group Nominations to be submitted to the CE through Safety and Service.	
	2. Timetable	
	3. Rail Performance Issues	
	4. Speed Restrictions	
	5. Fleet Utilisation (electrics on Seaford etc)	
	6. Rail Industry Suicide Awareness Training	
	7. Agenda Items Review	

NEXT MEETING

	Friday, 26 February 2016, 10:00am – 11:00am	
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