

Minutes of Meeting



Subject	Rail Commissioner Steering Committee Meeting	Date	31 July 2015
Chair	Chief Operating Officer proxy for Rail Commissioner	Start	10.00 am
Minutes	Admin Officer	Finish	11.10 am
Location	ARS Conference Room, Adelaide Railway Station		

We pay our respects to the Kaurna people - Traditional Owners of the land on which we meet. We acknowledge their ancestors and their sharing of their ancestral lands. (We also acknowledge all other traditional owners and their ancestors, who have joined us today)

1. Meeting Opening	
Welcome and Apologies	
Chair welcomed everyone to the Rail Commissioner Steering Committee meeting and noted apologies. Acting Chair took over the role with Chair's departure.	
2. Confirmation of Previous Minutes	
Confirmation of previous minutes	
Minutes from meeting held on 26 June 2015 were approved.	
3. Actions Arising from Previous Minutes	
Actions arising from previous meeting	
Noted.	
4. Rail Safety Governance	
Discussion on Rail Safety Responsibility & Accountability.	
5. Reports from the Deputy Rail Commissioners	

	<p>Report from the Deputy Rail Commissioner – Operations update</p> <p>Daily operations:</p> <ul style="list-style-type: none"> Operational performance generally going well with good handling of recent special events. EMU numbers have progressed, Seaford timetable can now be reviewed for full EMU operation – work underway. Security and SAPOL good high level liaison needs to continue. Issues to be kept under careful review: <ul style="list-style-type: none"> Continued progression of the ATP Project Safe maintenance of the overhead line electrification Level and pedestrian crossing safety and improvement program Safe management of Convention Centre construction works with steel items lifted over the Adelaide Railway Station <p>Report from the Deputy Rail Commissioner – Asset Management, Engineering and Project Delivery update</p> <p>Focus on:</p> <ul style="list-style-type: none"> LORAC wire issue – discussions progressing. Visual inspections undertaken. Cable replacement commencing September 2015. Night works discussed. ATP – testing on EMUs progressing. 2000 Class Railcar use discussed. 	
6. Signalling Issues		
6.1	<p>Signalling issues covering Automatic Train Protection (ATP), Signal Passed At Danger (SPAD) locations and updates on ATP Project.</p> <ul style="list-style-type: none"> Adelaide Yard – Signal 133 for review. 	
6.2	<p>Incident Investigation Report – Dry Creek Interlocking Failure</p> <p>Advised all recommendations actioned.</p>	
7. Critical Safety Matters / Risk Profile		
	<p>Rail Commissioner Safety Risk Profiles discussed.</p> <p>Risk Tool to be added as an agenda item for the next meeting.</p>	
8. Rail Accreditation Matters		
	<p>The next audit by the ONRSR for Risk Management targeted for mid-August 2015.</p> <p>In accordance with the Rail Safety National Law, notification of change has been submitted to ONRSR for the introduction of Automatic Train Protection (ATP) into service. The notification was supported with a safety change implementation plan.</p>	
9. Rail Safety Compliance Update		
	No update.	
10. Financial Report		
	Rail Services Financial Report provided as at June 2015.	

11. Report from the Rail Safety Group		
	Incident Management discussed with an update to procedure in progress.	
12. Report from the Rail Training and Development Group		
	Learning and Development update provided as at June/July 2015.	
13. Report from the Level Crossing Group		
	Presentation on the Level Crossing Safety Campaigns.	
14. OTHER BUSINESS		
14.1	Operations Review of the Adelaide Railway Station. To be discussed at the next meeting.	
14.2	SAFEgroup DPTI Independent Review of Rail Incident Management. File Note and Rail Incident Management update from SAFEgroup.	
14.3	Rail Signals and Communications Cable Replacement Program. Update on the Signals and Communications Cable Replacement Project.	
14.4	Rail Accident Investigations by the Australian Transport Safety Bureau Paper.	
14.5	Future of Adelaide Rail – Bombardier presentation	
14.6	Draft Incident Management flowchart To be added to list of action items.	
14.7	Combining the Rail Safety Group with the Swiss Rail Model Group. To be discussed at the next meeting.	
5. NEXT MEETING		
	Friday, 28 August 2015, 10.00am – 11.00am, Dry Creek Meeting Room to be advised, followed by Simulator demonstration.	