

# Minutes of Meeting



**Subject** Rail Commissioner Steering Committee Meeting

**Chair** Michael Deegan

**Date** 29 May 2015

**Start** 10.00 am

**Location** RMH Level 6 Meeting Room 6.2

**Finish** 11.30 am

We pay our respects to the Kurna people - Traditional Owners of the land on which we meet. We acknowledge their ancestors and their sharing of their ancestral lands. (We also acknowledge all other traditional owners and their ancestors, who have joined us today)

## 1. Meeting Opening

### Welcome and Apologies

Michael Deegan welcomed the Chief Executive Officer (National Rail Safety Regulator), ONRSR and Executive Director, National Operations, ONRSR to the Rail Commissioner Steering Committee meeting and noted apologies.

## 2. Presentation by the Office of the National Rail Safety Regulator

The National Rail Safety Regulator accepted an invitation from the Rail Commissioner to attend the monthly meeting. This is part of an approach of being open and honest about safety issues.

The National Rail Safety Regulator was very clear along with the Rail Commissioner that safety is the number one priority on the network.

Key risks were discussed with level crossings leading the issues.

## 3. Confirmation of Previous Minutes

### Confirmation of previous minutes

Minutes from meeting held on 24 April 2015 were approved.

## 4. Actions Arising from Previous Minutes

### Actions arising from previous meeting

Noted.

## 5. Rail Safety Governance

	<p>A working document on Rail Safety Management outlining accountabilities and responsibilities is under development.</p> <p>The Committee discussed role requirements for governance structure. There is a need to ensure they align with the Chief Executive's Performance Agreement with government.</p>	
<b>6. Reports from the Deputy Rail Commissioners</b>		
	<p><b>Report from the Deputy Rail Commissioner – Asset Management, Engineering and Project Delivery update</b></p> <p><b>Focus on:</b></p> <ul style="list-style-type: none"> <li>• Electrification of the Gawler line.</li> <li>• LORAC wire issue.</li> <li>• Finance Report – budget needs to align to risk profile.</li> <li>• Dry Creek investigation.</li> <li>• Convention Centre.</li> </ul> <p><b>Report from the Deputy Rail Commissioner – Operations update</b></p> <p><b>Daily operations:</b></p> <ul style="list-style-type: none"> <li>• Impact on Adelaide station due to construction work.</li> <li>• Planning issues and changes.</li> <li>• Seaford line works seeking minimal impacts.</li> <li>• Rolling stock – diesel assets vs capacity issues.</li> <li>• Lighting at platforms.</li> <li>• Automatic Train Protection System (ATP) progress.</li> </ul>	
<b>7. Signalling Issues</b>		
7.1	<p>Signalling issues covering Automatic Train Protection (ATP), Signal Passed At Danger (SPAD) locations and updates on ATP Project.</p> <ul style="list-style-type: none"> <li>• Positive feedback for signalling in Adelaide Yard.</li> <li>• ATP monthly status report provided.</li> <li>• Incident Investigation – Dry Creek Interlocking Failure.</li> </ul>	
<b>8. Critical Safety Matters / Risk Profile</b>		
	<p>Safety Operations Risk Profile is currently being reviewed and will be provided at the next Rail Safety Group meeting. Is expected to be discussed at the next Rail Commissioner Steering Committee meeting.</p> <p>Presentation provided on the Catenary Wire Failure – 2 June 2014 and 15 May 2015.</p> <p>Rail Commissioner noted the report, and thanked staff who responded to the incident.</p>	
<b>9. Rail Accreditation Matters</b>		
	Report for next meeting.	
<b>10. Rail Safety Compliance Update</b>		
	Report for next meeting.	
<b>11. Financial Report</b>		

	Rail Services Financial Verbal Report provided as at 30 April 2015.	
<b>12.</b>	<b>Report from the Rail Safety Group</b>	
	Verbal report from the Rail Safety Group provided and tabled.	
<b>13.</b>	<b>Report from the Rail Training and Development Group</b>	
	Draft Terms of Reference Rail Training and Development Group and Learning and Development Report – May 2015 provided.	
<b>14.</b>	<b>Report from the Level Crossing Group</b>	
	Report to be discussed at the next meeting.	
<b>15.</b>	<b>OTHER BUSINESS</b>	
<b>15.1</b>	Data Analysis and Reporting Rail Safety Report as at 7 May 2015 noted.	
<b>15.2</b>	Six Point Rail Plan for Improved Performance Management Team Rail Outputs – Progress Report summary provided.	
<b>15.3</b>	Car wash at Seaford Update operational position for Car Wash at Seaford.	
<b>15.4</b>	Simulator at Dry Creek Advised simulator handed over. Finalising scope of training. Training to be scheduled. Discussion re functionality, scope, training and rostering on simulator.	
<b>15.5</b>	Discussion on testing of 4000 Class EMU route acceptance to Gawler Central. Report provided to the Rail Commissioner.	
<b>15.6</b>	Discussion on signage at Chidda. Salisbury Council involved at site. Work on signage and other improvements being undertaken by Council in consultation with DPTI and ARTC.	
<b>15.7</b>	Committee advised meeting next Monday to discuss Enterprise Bargaining Agreement for train operations.	
<b>15.8</b>	In discussion with Bombardier on contract for roof repairs.	
<b>15.9</b>	DDA on next agenda to discuss recommendations.	
<b>16.</b>	<b>NEXT MEETING</b>	
	Friday, 26 June 2015, 10.00am – 11.00am, RMH Level 6 Meeting Room 6.2	